

# WETHERSFIELD TOWN HALL / LIBRARY RENOVATIONS BUILDING COMMITTEE MINUTES – MONDAY June 9, 2008

Chairman Coombs called the Meeting to order at 610 P.M. in Conference Room One.

Present

Committee Member Name	Present	Absent	Excused
Joseph Coombs, Chairman	X		
Tim Tuell, Vice Chairman	X		
Raymond Grasso			X
Luke McEntire		X	
Carmen Pace	X		
Stuart Temple, Clerk Pro Tem	X		
<b>Liaison Present</b>			
Paul Montinieri, Council Liaison			X
Tony Martino, Staff Liaison	X		
Mike Turner, Staff Liaison			X
<b>Staff &amp; Guests Present</b>			
Bonnie Therrien, Town Manager	X		
Laurel Goodgion, Library Director	X		
Greg Curtin, Library Board Chairman	X		

Today is day 387 of the Project

## 1. Public Comments:

1. None

## 2. Approval of Minutes:

- A. Minutes of May 15, 2008 Meeting – Motion by Stuart Temple seconded by Carmen Pace to approved the minutes. **All members voted in favor.**

## 3. Projects for Discussion:

### I. Town Hall / Library Renovations – Phase 2

- A. Expenditures (NOTE: These expenditures could not be voted on due to a lack of a quorum).
  1. EnviroScience – Invoice 0001912 - \$1,440.00
  2. Kronenberger & Sons – App. No. 12 -\$480,289.60
  3. National Library Relocations Inc. – Invoice 14203 - \$1,435.00
  4. Special Testing Laboratories Inc. – Invoice 22054 -\$1,010.00
- B. Change Orders (NOTE: This CCD could not be voted on due to a lack of a quorum).
  1. CCD – Replace HVAC Piping (information on CCD handed out at the meeting).
- C. Staff Information
  1. Job Meeting Minutes Dated May 14, 2008– Motion by Stuart Temple seconded by Carmen Pace to accept this as information. **All members voted in favor.**
- D. Old Business
  1. Construction Status – Chairman Coombs advised 95 to 98% of the windows have been installed. Kronenberger will be doing the caulking instead of subbing it out. Metal is still being installed on the roof. They have the metal for the mansard but have to finish the cap flashing first. Painting has started (prime and finish coats). We have received a letter from Eunice DeBella giving us an ok on the vault specifications submittals. Ceiling fan coil unit has been hug in the vault. Ceiling unit to be hung in the records storage area tomorrow. Stone Panels are hung, their misc. work to be completed by Saturday

morning. The holes cut in the stone panels are for the supply air for the fan coil units. Chairman Combs then talked about the piping for the fan coil units that was suppose to be installed in the soffit. Due to spacing they are looking to eliminate 3 way valves. The CCD handed out explains what will be done. The straight system will replace the 3 way valves with a single valve system. Kronenberger wants to abandon the piping left in the walls. Chairman Coombs wants them to remove it. We are currently revisiting the cost of this change. The fan coil units are in the building and are being pre-wired by the electricians. The Building Inspectors inspected the fan coil units today. The sheet rock will be installed before the fan coil units are in place. We need access panels outside the buildings at the ends to allow access the pipes. Tim Tuell questioned if this change could have been anticipated? Chairman Coombs advised we originally wanted to stay with the current system that was in the building. Tim is glad we are getting the best in the end, but the mechanical engineers should have come up with this sooner. Stuart Temple asked if we had sketches from the Engineers. Chairman Coombs at this point handed out the CCD to get the contractor to do the work. The CCD is \$400 less that the PCO 31. PCO 38 cancels out PCO 31. Tim Tuell is concerned if we are getting the best price. Bonnie Therrien asked if the Engineer should cover some of this cost. Comment that maybe the Engineer should pay some of this thru the Architect. Chairman Coombs is going to review the pricing in the CCD with Ed Flynn. That is why it is listed as amount not to exceed. If prices are inflated they will be reduced. Chairman Coombs advised the heating & cooling system is working as much as it can. The Town Hall side is down for work. They are expecting parts in .Once received they will be installed so the system can be started up on ground floor. Tim Tuell asked status of the schedule. He wants to know the true contract completion date. Chairman Coombs advised he will get the new date calculated.

2. Library Shelving Results (tabled, bids under review) – Chairman Coombs advised we are awaiting an analysis from Peter Wells. Laurel Goodgion has provided us with an updated analysis from Karen Ribnicky but Chairman Coombs wants to release both reports at once. Laurel Goodgion advised she hired Karen Ribnicky to do the shelving layouts and specifications at Peter Wells request. Karen's fees are being paid by the Library Board. Tim Tuell advised he wants Peter Wells to make his review of the bid specs a higher priority. Bonnie Therrien would like to be able to have this item on the Town Council's July Agenda. We should have Peters comment by the June 23<sup>rd</sup> meeting so the Committee can act on it. New Business
1. Solar Panels – Chairman Coombs handed out an e-mail regarding solar panel and a picture of what the panels will look like. Chairman Coombs cannot endorse putting the panels on the lower roof between the two buildings. The panels will take away from the architectural view as well as shade roof drains. The lower roof has a door to access the two main roofs. This is needed to perform maintenance on the roofs. If the solar panels are installed on the lower roof they will be susceptible to damage. Chairman Coombs did not know what effect the weight of the panels would have on the roof structure. If the panels are to be placed on

Town Hall they should be placed on the upper roof where the weight could be absorbed and away from roof traffic that might cause damage. Chairman Coombs suggested they panels should be put on one of the schools so it can be used for education as well as cost savings. Bonnie Therrien advised his report is a draft and not a final report. Motion by Stuart Temple seconded by Tim Tuell to receive this as information. **All members voted in favor.**

2. Manager's Notice – Tim Tuell advised how Bonnie Therrien gave her notice to Town Council. Bonnie advised she told Council she will be here until her replacement is found. Bonnie advised she will be here thru the completion of this project. Tim advised she will be here for a long, long, time.

**4. Next Scheduled Meeting:**

- A. The next regular scheduled meeting will be Tuesday June 23, 2008 at 6:00 PM in Conference Room One.

2. **Adjournment:** Motion by Tim Tuell seconded by Stuart Temple to adjourn. **All members voted in favor.** Meeting adjourned at 6:55 PM.

I hereby certify that the above is a true copy of the minutes approved by the Town Hall Renovations Committee.

Stuart Temple, Clerk – Pro Tem

Q:\Administration\Capitol Projects\Phase 2 Town Hall\Minutes\Meeting 6-09-08.doc